

**INVER GROVE HEIGHTS SOCCER ASSOCIATION  
BOARD MEETING MINUTES**

**January 12, 2020**  
Vets, VMCC, Community Room 2

NAME	Attended	NAME	Attended
Vacant: Boys' Coordinator		Hocking, Dan: Treasurer	X
Boughton, Dan: Girls' Coordinator		Kryzer, Erin: Uniforms	
Brown, Jared: Referee Coordinator		Peterson, Jessica: Secretary	X
Dayus, Westley: Director of Development	X	Rojas-Cardona, Gabriel: President	X
Deutsch, Larry: Website	X	Somvong, Deanna: Fundraiser Coordinator	X
Eckstrom, Julie: Vice President	X	Spiewak, Brian: Risk Coordinator	X
Fredeen, Jon: Registrar	X	Tambornino, Peg: Gaming Coordinator	X
Gullerud, Joe: Field Coordinator	X	Vacant: Equipment Manager	
Hatcher, Trina: Communications Coordinator		Brown, Jared: Referee Coordinator	
<b>MEETING GUESTS:</b>			
None			

Begin Meeting 6:13p.m.

**Monthly meeting minutes:**

- December minutes: Dan H. motioned, Bryan 2<sup>nd</sup>, all approved.
- November minutes: have not been received from Kim. Gabe will contact Kim and we will approve at the next meeting.

**Treasurer's Report: Dan Hocking:**

- Statement: Balance as of = \$87,398.17
- Approval: Julie motion, Deanna 2<sup>nd</sup>. All Approved.

**President's Updates: Gabe**

- Any minutes updates will be sent to and updated by Jessica who will resend for approval.
- Question: Have we decided if we will be joining MYSA or TCSL for the 2020 summer league?
  - As previously discussed, we will have our Upper level teams participate MYSA, other teams will TCSL except for our younger teams that we are assuming from Park and Rec (U8 and younger?) (to be determined after scheduling meeting later this month).
- How does TCSL do player passes (electronic or paper)?
  - We will need to find out how TCSL does player passes.
- We will schedule a meeting with TCSL to discuss detailed procedures if we join (assuming we are allowed to join).
  - Website will be updated (once Westley can update); need a formal update from TCSL
- MYSA team commitments are not due to be submitted not until March, except for League One.

**Charitable Gaming: Peg**

- REPORT: End of Month Balance approximately \$26,000, will check and provide the actual amount. Actual balance as of 12/31/19 = \$29,206.97
- Estimated expenses for upcoming month (for approval):

- Brainerd Games, e-games revenue share:
- Celts rent: \$3200
- 3kdiamond: \$1100
- Pilot Games e-games fees: \$2400
- CG Made Easy: \$165
- MN Dept. of Revenue taxes: \$1500
- Gaming manager (Peg): 20% or \$500)

Dan H. motioned, Jon 2<sup>nd</sup> – All approved.

- Estimated profit for next month: \$ (none provided)
- Audit –
  - Apparently, an inventory at the end of fiscal 2017 was not done. Nothing is in the system so the company conducting the audit says that there is no way to make it work.
  - Peg has contacted the state of MN and hopefully they will tell us how to proceed.
  - We may need to hire another company (if needed they will provide records)
- Peg and Gabe meeting with MN gaming board:
  - Peg and Gabe met with members of the MN Gaming Board on December 10<sup>th</sup> (Tuesday after our December Board meeting).
  - Gary Danger is the person that was assigned by the Gaming Board to assist us with any questions/issues we may have  
Gabe distributed copies of the letter received from the Gaming Board that summarizes the situation and the stipulations that they are imposing on our association. The key items to note are:
    - There is an additional \$1,000 fine being imposed on our club that needs to come from our general fund (not gaming)
    - Further violations will result in temporary loss of our license
    - Heat needs to put an oversight process in place to prevent future issues. They discussed something like a sub-committee.
      - Jon, Joe and Larry agreed to be in the gaming oversight sub-committee.
  - At the meeting we mentioned that we only had issues recently due to a variety of circumstances that Peg had to deal with. But we should be ok going forward. We have also paid all the fines imposed to date and working to resolve the issues.
  - It's interesting to note that while our club generated approx. \$1.1M in revenues from gaming during fiscal 2019, the association only received \$35,000. The rest all went to expenses and state taxes/fees.
  - Although the letter states that it needed to be returned in December, Gabe talked to Gary and got an agreement that we could wait until our January Heat Board meeting to discuss and we would then sign (with notary) and return the letter within a couple of days, . Gabe asked and received an email from Gary confirming this agreement before the Holidays.
  - If we don't sign the letter, we will likely lose our license.
  - Dan hocking motioned that the letter should be signed and returned to the MN Gaming Board, Brian Spiewak 2<sup>nd</sup>. All approved.
- Additional gaming site?
  - Concern was expressed that only have one gaming location. Board agreed with the concern and confirmed that we are always looking for additional sites to conduct gaming.
  - There were a couple of establishments that had unreasonable expectations from Heat so we are no longer there. Heat agreed to pull out because of their excessive demands from our club above and beyond what we consider to be appropriate for a partnership where organizations mutually benefit.
  - Overboard came up as another possible gaming location. Gabe will check with previous gaming manager to see if the current management is the same as when they asked us to leave.

### **Training and Development: Westley:**

- IGH DOC Monthly Updates December 2019**IGH Training Updates:**
  - Notes to team managers and coaches have gone out regarding team training time in the spring.
  - Notes will go out from the field coordinator regarding the process to book space shortly.

- Futsal for our U9-U11 members have been scheduled along with 4 Rec soccer events in January and February on Friday evenings to encourage younger participation.
- **IGH Heat Team Updates:**
  - IGH Heat Winter U9-U10 team formations have been scheduled for Monday Jan 13th at the National guard gym from 6-8PM.
  - Once completed the TSC will look to compile teams by the February board meeting.
- **Park and Rec Meeting Updates:**
  - A January scheduled meeting has been set and we discuss the Rec program planning for the summer and fall months.
  - I will supply the draft I sent to the city.
  - I will also meet with MYSA in January too, just to discuss our Rec program and what assistance they can give.
- **Winter/Spring Training Time Booking:**
  - I have continued to work with Joe in regarding's to winter/spring training time booking.
  - Notes have gone out to make coaches aware that they should begin communicating with their teams regarding their needs for space.
  - I will also be working for the city on our grassroots program in April.

- **IGH Heat Free Futsal**

The second session information has been sent out to all members. I have included some of my local connections to fill up some of the sessions as and when we have space but allow all heat teams to sign up before sharing that information.

We have also added younger sessions to the program and merged some groups after member feedback.

Whereas I see the benefit for around 50-60% of our club, we still have some sessions that do not get filled. I have reached out to local communities a number of times and have had only had a response from SSP. I have offered out the extra or spare time at the NGG to teams and a few of those hours have been picked up by the older boys' teams.

My recommendations for 2021 would be to move away from both weekend evenings at the national guard gym, by just going down to one day as in previous years, and that would be an open futsal sign up situation.

We still have more male participation than female, so finding a balance of both genders and mixed sessions may work at some levels, but something to think about for 2021.

- On track to assume responsibility for the program (Feb deadline) program and design sent needs approval
- Oakwood not available, only Oakwood
  - Younger ages may be available at Oakwood later on
  - Dates need to be set!
  - SIGN UP IN APRIL-MAY!! (Flames April-may)(Sparks-oct)
  - Meet with Cam (MYSA) and grassroots program – rec plus discount (7&8 yr olds) no change on forms no signing, free balls
    - Max up to 96, max # T 5/6. NEED ONLY 24 PER Program
- May move from 2-day futsal due to participation
  - Intentions=but need the participation
- Not magic-we need to book and set times for practice times
  - Jerryn Storm want to coach when fit
  - Brianna Ashmore
  - Diatta high level coach-might need a lower level
- May call a meeting for the U13 boys (11v11!!)
- In limbo are boys U12/13 (future stars, match day squads)
  - U13 boys needed!

\*\*\*All coaches need to have the grassroots done!

**Registration: Jon:**

- See current registration roster (attached to email)
- One family withdrew from Heat and the family canceled payment by going directly through the credit company and got reimbursement.
  - One family so far
- Jon and Dan H. working on seeing if we can collect payment differently, so this does not happen again.

**Risk Coordinator: Brian:**

- No charge to anyone for getting their background checks done.
- Need to complete concussion and safe sport training (MYSA-anyone who has interaction with kids needs to complete) \_\_ good precedent to set for anyone involved in teams
  - Brian will let members know when trainings are up
  - Risk management tab (safesport password included) – reminders sent to the board
- We don't know TCSL risk requirements yet, but regardless, we should expect all our coaches, managers, etc. (individuals working with our players) to complete this training.
- Once we meet with TCSL, we will communicate their requirements to the Board via email.

**Communications Coordinator: Trina: (provided via email before meeting)**

- Flyer in the elementary schools' Friday folder with information about u9 and u10 team formations, players needed for 2020 teams and a "Let's Play Soccer" clinic for our younger players.
- I will send an email today to all players reminding them about team formations tomorrow.
- I am also working on the postcard for the soccer opportunities with IGH Heat and IGH Parks and Rec.

**Vice-President: Julie:**

- Need to talk about current positions for the board and any discounts for current board members in the next communication
  - Equipment Manager
  - Boys Coordinator
  - Treasurer

Motion to make Board positions have a free registration in their first year of serving, effective immediately. This will also be retroactive for current board members) who recently joined: Jon motion, Brian 2<sup>nd</sup>. Approved.

More futsals and coached bags will be ordered

U17 Boys team did Cub groceries bagging right before Thanksgiving, \$900-1000 was raised and will be used for tournaments (actual allocations to follow).

**Website Coordinator: Larry:**

- Per last meeting responded to parents regarding parent feedback regarding communication and conflict resolution updates to our PPG's. Communicated to all parties involved feedback from the board and next steps. Feedback received from parties involved was forward to the board for awareness. Only open item is looking with Website vendor to look at enhanced email distribution options.
- Updated website calendar site with Free Futsal session 2 till the end of February.
- Posted open Board positions.
- Continued exploring SMS options for last minute event cancellations.
  - Signup Genesis has options at proceed offerings but has limits.
  - TeamSnap integration still seems the best option, but needs to be looked further with Board member with high-level access.

[Parent Request] - refunds for 2020 (wants to put fees towards coaching fee for 2019 coaching fees,)

- Waiting for response from parents and then will move forward.

**Boys' Coordinator:** Vacant spot (Westley and Larry covering)

**Team Affiliations:**

Note: Teams will be in TCSL except where noted below as MYSA and U8 and under.

**Boys:**

- U19 (LEAGUE ONE) - MYSA
- U17 (LEAGUE 1 BLACK/BLUE) 2 TEAMS - MYSA
- U15
- U13
- U12
- U11
- U9/10

**Girls:**

- U19/U18 MYSA
- U15/16
- U12
- U 13/14
- U12
- U10 (4)
- U9

**Girls' Coordinator: Dan Boughton:**

- Not present. Nothing.

**Referees: Jared**

- new email: jared.b.s@gmail.com
- Not present, nothing

**Field Coordinator: Joe:**

- Hasn't heard back from Lindsey or AI – Gabe will try to set up bi-weekly meetings
- Need to ensure team space
- Will follow up 197 deal
- Need to ensure follow-up with Julie and WSP/Eagan
- Is there a possibility that we could change the monthly Heat meeting day/time?
  - After discussion it was determined to leave it as is. Other options will likely have more conflicts.

**Equipment: vacant:**

- Nothing

**Fundraising: Deanna**

- Nothing

**Uniforms Coordinator: Erin:**

- No updates

**Secretary: Jessica:**

- Sell our positions! Encourage others how this goes
- ❖ Joe, Larry, and John for gambling oversight committee. (Oversight and write ups.)

8:22 p.m. Adjourn Meeting